



SAFE SPACE CLOSINGS



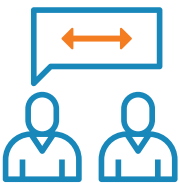
Protecting our Communities Through the COVID-19 Crisis

Solidifi is actively engaged with our notary network to deliver a **Solidifi Safe Space Closing** on every transaction possible to protect the safety of notary signing agents and borrowers during the COVID-19 pandemic.

What is a Solidifi Safe Space Closing?

Solidifi Safe Space Closings are the same as mobile signings, except they use social distancing principles for the safety of all. Solidifi Safe Space Closings also follow the guidelines provided by the National Notary Association.

How it Works: Solidifi Safe Space Closings



Physical Distancing

The notary signing agent and borrower must be able to communicate with each other by sight and sound through a window, doorway or a neutral safe space, and by normal means.

The notary signing agent must follow all federal, state and local guidelines for social distancing, health protection and sanitization when meeting with borrowers.

What borrowers need to know?

- Borrowers will be asked to identify a neutral safe space prior to the appointment.
- Safe spaces can be a front porch, a driveway, external foyer, parking lot or other space that allows both the borrower and the notary signing agent to step back by the recommended distance, while maintaining line of sight.



Document Handling

The notary signing agent must follow all federal, state and local guidelines for social distancing, health protection and sanitization when handling documents, IDs or other materials.

What borrowers need to know?

- Items passed between the borrower and notary signing agent must be placed in the neutral safe space.
- The notary signing agent will complete all journal entries before placing it in the neutral safe space.
- The borrower should sign (and in California, place any required thumbprint) in the appropriate journal entry in direct line of sight of the notary signing agent.



Document Verification

The notary signing agent must take reasonable steps to ensure the documents handed to the borrower are the same ones handed back to the notary signing agent. The notary signing agent will compare all signatures on notarized documents with the signatures made in the journal entries, and with the signature on the ID.

What borrowers need to know?

- The borrower must present their physical ID to the notary signing agent following the guidelines set out by the National Notary Association and state laws.



Visual Confirmation

In certain states, the borrower will be asked by the notary signing agent to take an oath and swear to or affirm the truthfulness of the documents.

What borrowers need to know?

- Oaths or affirmations can be completed through a window or doorway.
- Any required oaths or affirmations must be administered by the notary signing agent in direct line of sight and sound of the borrower.